



# Pinal County

## School Office

Supporting Schools, Shaping Tomorrow

**MARY C O'BRIEN ACCOMMODATION DISTRICT  
REGULAR MEETING AGENDA  
THURSDAY, MARCH 20, 2025  
MCOB – ESA PD TRAINING ROOM  
11a.m.**

**A. CALL TO ORDER**

**B.** *The meeting was called to order at 11:03 a.m. by our Governing Board, Jill Broussard. Those in attendance were Pinal County School Superintendent and Governing Board member Jill Broussard; Mary C. O'Brien Accommodation District Superintendent Marty Bassett; Villa Oasis Principal Ector Rodriguez; Mary C. O'Brien School Principal Melissa Puentes; Business Manager Sherree Ramirez; and Board Secretary Michelle Gonzalez.*

**C. CALL TO THE PUBLIC**

*A call to the public was made, but there were no members of the public in attendance.*

**D. PLEDGE OF ALLEGIENCE**

*Pinal County School Superintendent and Governing Board member Jill Broussard led the group in the Pledge of Allegiance.*

**E. CONSENT AGENDA (*Action Required*)**

- Ratification of Minutes
  - i. February 13, 2025
  - ii. March 11, 2025
- Ratification of Payroll Vouchers #17&18
- Ratification of Payables Voucher #9529-9534, 9016 and #9017.
- Ratification/Approval of New Hires
  - i. Rachell Pierce, Villa Oasis HS - 25/26
  - ii. Jessica Arredondo, Bus Driver
- Ratification/Approval of Donations
  - i. Doreen Day from Arizona City Rec. – Clothes, vacuum, and office items for the school yard sale.

*Mrs. Broussard approved the consent agenda as presented.*

**Jill Broussard**, Pinal County Superintendent of Schools | [jbroussard@pinalcso.org](mailto:jbroussard@pinalcso.org)

**Tonya Taylor**, Chief Deputy | [ttaylor@pinalcso.org](mailto:ttaylor@pinalcso.org)

**Martin Bassett**, Associate Superintendent (Mary C. O'Brien) | [mbassett@pinalk12.org](mailto:mbassett@pinalk12.org)

**Joel Villegas**, Associate Superintendent (Education Services) | [jvillegas@pinalesa.org](mailto:jvillegas@pinalesa.org)

**Peter Lin**, Associate Superintendent (Technology) | [plin@pinalk12.org](mailto:plin@pinalk12.org)

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F.

### **NEW BUSINESS (*Action Required*)**

- Approval of the Review and Adoption of Preschool and K-6 Literacy Curriculum.

*Mrs. Broussard approved.*

- Approval of First Reading of Policy Advisory 809-818

*Mrs. Broussard approved.*

- Ratification for Allocation of \$700 from the district's budget towards the EB-3 Visa for extension to teach.

i. Aple Ann Contillo

ii. Princess Ann Halasan

*Mrs. Broussard ratified approval.*

- Approval Requested for Out of State Travel

i. Michelle Gonzalez – Human Resources - AASPA Conference in Nashville, TN from October 4-11, 2025.

ii. Andrea Alvarado – Counselor – Innovative School Summit in Nashville TN from July 15-18, 2025.

*Mrs. Broussard approved.*

- Ratification of Compensation Adjustment for Eugene Metz

i. Cumulative 6% increase (3% from FY25 and 3% from FY26) be applied to his wage effective January 1, 2026

*Mrs. Broussard ratified approval.*

G.

### **ADMINISTRATIVE REPORTS AND PRESENTATIONS (*Information*)**

- Student Activity Minutes
- Administrative Reports presented at Cabinet detailing student enrollment, current events, student council meeting minutes, highlights, fundraisers, and events to come.

*Administrative Reports were presented at the Cabinet Meeting and are attached.*

H.

### **INFORMATION ONLY ITEMS (*The Board will not propose, discuss, or take legal action during the meeting.*)**

Jill Broussard, Pinal County Superintendent of Schools | [jbroussard@pinalcso.org](mailto:jbroussard@pinalcso.org)

Tonya Taylor, Chief Deputy | [ttaylor@pinalcso.org](mailto:ttaylor@pinalcso.org)

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### I. **CONSIDERATION AND ACTION REGARDING 1GOVERNMENT PROCUREMENT ALLIANCE (1GPA) (*Action Required*)**

- Determination: Board Approval to Issue Solicitation
  - Student Financial Educational Programs
  - 1. RFP #25-12P

*Mrs. Broussard ratified approval.*

- Determination: Electronic Submission
  - Student Financial Educational Programs
  - 1. RFP #25-12P

*Mrs. Broussard ratified approval.*

- Determination: Multiterm Contract
  - Student Financial Educational Programs
  - 1. RFP #25-12P

*Mrs. Broussard ratified approval*

- Determination: Cancellation of Solicitation
  - Modular Buildings
  - 1. IFB#25-13P

*Mrs. Broussard ratified approval.*

- Determination: Contract Extension
  - Human Capital Management & Financial Data Reporting #24-09P (4/16/25-4/16/26)
  - 1. Harris School Solutions
  - 2. Medefy Health Inc.
  - 3. MERP Systems Inc.
  - 4. Monad Solutions Inc.
  - 5. NGSB LLC

*Mrs. Broussard ratified approval.*

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- J. CONSIDERATION AND ACTION REGARDING ACCEPTANCE OF BID(S)  
FOR MCOB PURCHASES (*Action Required*)**  
*There were no bids for consideration.*
- K. ADJOURN**  
*Mrs. Broussard adjourned the meeting at 11:03 a.m.*

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*Jill M. Broussard, Governing Board*  
*Mary C. O'Brien Accommodation District*

**Jill Broussard**, Pinal County Superintendent of Schools | [jbroussard@pinalcso.org](mailto:jbroussard@pinalcso.org)  
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